



**Minutes of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
March 13, 2019**

Board Members Present:

Carlton Christensen, Chair
Beth Holbrook
Kent Millington

Board Members Excused/Not in Attendance:

Also attending were members of UTA staff, as well as interested citizens.

Welcome and Call to Order. Chair Christensen welcomed attendees and called the meeting to order at 9:10 a.m. with three board members present. Following Chair Christensen's opening remarks, the board and meeting attendees recited the Pledge of Allegiance.

Safety Minute. Chair Christensen yielded the floor to Sheldon Shaw, UTA Manager of Safety, for a brief safety message.

Public Comment Period. Public comment was given by George Chapman via online submission. In his comment, which was read for the record, Mr. Chapman recommended sponsoring free fare days on Saturdays.

Approval of March 6, 2019 Board Meeting Minutes. A motion to approve the March 6, 2019 Board Meeting Minutes was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Agency Report. Steve Meyer, UTA Interim Executive Director, recognized UTA's facilities and maintenance of way crews for their efficient management of snow days.

Financial Report – January 2019. Bob Biles, UTA Chief Financial Officer, delivered the January 2019 financial report. Discussion ensued. Questions on diesel fuel price forecasts, wage and benefits accruals, expense balances over the year, impacts to January budgets from capital rollovers, the manner in which time and materials are charged to capital projects, the level at which time is charged to projects, the composition of “Other Revenue” on the financial statements, and sources of property lease revenue were posed by the board and answered by Mr. Biles.

Pre-Procurement – Microtransit Pilot RFP. Mr. Meyer spoke about potential funding sources for the microtransit pilot and introduced Jaron Robertson, UTA Program Manager for innovative Mobility Solutions. Mr. Robertson then delivered a presentation on a proposed 12-month microtransit pilot program to be implemented in the fall of 2019 in the southwest end of the Salt Lake Valley. Discussion ensued. Questions on how the pilot might benefit the community, pricing for the service, how contingency funds for the project will be managed, projected launch dates, how realistic the proposed implementation timeframe is, when the request for pricing (RFP) will be issued, how long the RFP review will take, and who is responsible for marketing the service (e.g., UTA or the vendor) were posed by the board and answered by Mr. Robertson. Trustee Millington requested monthly updates to the board on the pilot. Chair Christensen recommended taking the appropriate amount of time needed to ensure the pilot has the best chance for success.

Discussion Items.

Government Relations and Legislative Priorities Update. Matt Sibul, UTA Government Relations Director, provided a summary of potential legislation affecting UTA. A question on the timing of the appropriations bill was posed by the board and answered by Mr. Sibul.

Future of FrontRunner (Part 2 of 3). Mr. Meyer recapped the presentation on the Wasatch Central Corridor initiative from the March 6, 2019 board meeting and then provided an overview of the study assessing options for the future of FrontRunner. Kerry Doane, UTA Manager of Long Range Strategic Planning, and Bruce Cardon, UTA Commuter Rail General Manager, delivered a presentation on the Future of FrontRunner Study’s scope of work, scenarios, service characteristics by scenario, scenario schematics, capital cost estimates, travel model results, reliability projections, and travel time projections. They also presented an informal scenario including higher train speeds and full double track. Discussion ensued. Questions on the scope of the Wasatch Central Corridor Study, 2030 low investment double track scenario, impact of consist size on train acceleration, location of difficult and/or infeasible double track sections, involvement of the Utah Department of Transportation in conversations on

double tracking, right of way acquisition needs on track flyovers, location of Salt Lake siding, operating costs associated with electrification, operations transition from diesel to electric, components included in the travel model, assumptions for running shuttles in Pleasant View, and system reliability were posed by the board and answered by staff. Chair Christensen suggested a study to assess funding gaps in implementation. Mr. Meyer mentioned that this study addresses the transit aspect of future travel demand, but is not included in UTA's future funding scenarios.

Chair Christensen called a brief recess at 10:57 a.m.

The meeting resumed at 11:04 a.m.

August Change Day Update. Andrea Packer, UTA Communications Director, and Eric Callison, UTA Manager of Service Planning, gave a presentation on proposed service changes to be implemented in August. The presentation reviewed bus route changes necessary to effect some of the service purchased by Salt Lake City to support the city's transit master plan, as well as proposed changes to east-west connections, west side connections, east side connections, service to the Avenues and the State Capitol, service to the Tooele Valley, service to the airport and International Center, service to Ogden and Weber counties, service to north Utah County, and the microtransit pilot. Questions on peak hours for Tooele Valley residents, public hearings, the possibility of attending and discussing proposed changes at the stakeholder meetings, and accounting for additional miles and associated costs were posed by the board and answered by staff.

The public outreach plan for change day was reviewed. It was noted that opportunities for public feedback on the changes include six public open houses as well as the option to provide online comment. Communicating the changes to the public will be accomplished using multiple platforms, including posting the information on the home page of UTA's website, distributing collaterals directly to the public, and providing information to employees.

Speaking on future system adjustments, Chair Christensen suggested reviewing the feasibility of a potential circulator in Midvale when the city opens its next major development.

Other Business.

Next Meeting. The next meeting of the board will be on Wednesday, March 20, 2019 at 9:00 a.m.

Adjournment. The meeting was adjourned at 11:36 a.m. by motion.

Transcribed by Cathie Griffiths
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This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/520767.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.